



THORP ARCH

PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

**Monday 9th December 2024 – 7.00pm at
Lady Elizabeth Hastings School**

PRESENT: Councillors: Nicola Midgley – Chair (NM), Edward Harrowsmith (EH), Ernest Sugier (ES), Gaby Morrison (GM)

IN ATTENDANCE: Tina Wormley

OTHERS: Ward Cllrs: Penny Stables (PS), Ward Alan Lamb (AL)

1145	PUBLIC REPRESENTATIONS None.	
1146	TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE Steve O'Loughlin (SOL)	
1147	POLICE REPORT Four crimes reported for the month of October. The next PACT meeting will be held at Wetherby Methodist Church on Tuesday 7 th January at 6.30pm.	Clerk
1148	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.	
1149	TO APPROVE the MINUTES and RECOMMENDATIONS of the LAST MEETING The minutes of the meeting held on Monday 11 th November 2024 were accepted as a true record.	
1150	CORRESPONDENCE None received.	
1151	ISSUE LOG UPDATE Issue log circulated. The log is updated monthly, and any material changes noted.	

1152	FINANCE a. Payment of accounts.	
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	T Wormley	Salary	£1296.80	
	HMRC	PAYE	£146.20	
	T Wormley	Home Expenses	£25.00	
	CanDo Studio	Website Hosting and Additions	£42.00	
	HSBC	Bank Charges	£8.50	
	RM Landscapes	Grass cutting and Gardening	£242.00	
	N Midgley	Expenses	£13.36	
	Keystone Building	Wood Lane Tender Prep	£1000.00	
	C Williamson	Payroll	£31.80	
	Leeds City Council	Christmas Lights	£4764.60	
		a. Payment of accounts presented and authorised. b. Balances and receipts noted. c. Bank reconciliation circulated and agreed. d. 2025/25 Budget resolved. e. 2025/26 Precept figure agreed at £30,000 was resolved.		
1153	PARISH DEVELOPMENT MATTERS			ES
	a. Blossomfield Area – The wildflower areas have now been cut back which has made the areas look considerably neater. The 40 trees due to be replaced will most likely be planted in the Autumn of 2025.			
1154	PLANNING			
	See Appendix 1 for a. and b. a. Applications. b. Decisions and enforcements.			
1155	PARISH PROJECTS			Clerk\EH
	a. Wood Lane path – All tenders for the work now received. Resolved to appoint the contractor recommended by the PC’s consultant. Resolved that Keystone Building will continue to project manage the contract. Resolved to ring fence 110k for the work. The next steps will involve formal appointment of the contractor, submission of their documents and a pre-start meeting.			
1156	ALLOTMENTS REPORT			Clerk ES/GM
	a. Allocations – have now been made. All rents and Tenancy Agreements (TAs) have been received. There are a small number of plots still to allocate.			
	b. All work completed to a high standard. Agreed to order signs now handover has taken place. c. A WhatsApp group has been established by one of the plot holders, which facilitates communications between allotment tenants.			

1157	<p>ORGANISATIONAL MATTERS</p> <p>a. Blossomfield playground – Two quotes have been received for fencing along one side of the playground at Blossomfield. Resolved to appoint CLA Property Services.</p> <p>b. The new gov.uk website address: www.thorparch-pc.gov.uk is now live. The gov.uk email addresses are also now operating.</p> <p>c. CIL and Section 137 spend protocols – The clerk outlined the spending principles relating to CIL, PC statutory powers and S137.</p> <p>d. Agreed to move the February PC meeting date from Monday the 10th to Thursday 6th.</p>	<p>Clerk ES</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
1158	<p>INFRASTRUCTURE AND GREEN ISSUES</p> <p>a. Speed limits on Walton Road – Road marking at the bridge remain outstanding. Will be chased up at the traffic and highways meeting which will be held on Tuesday 7th January at 4.00pm at Walton Village Hall.</p> <p>b. Cycle paths – Postponed to next month.</p>	<p>NM</p> <p>SOL</p>
1159	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
1160	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 9.00pm. The next meeting which will be held on Monday 13th January 2025 at Lady Elizabeth Hastings School – 7.00pm - 9.00pm.</p>	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 24/06460/FU/E	Thorp Arch Grange	Reinstatement of basement windows and internal changes	No Comment
Ref: 24/05604/FU/E	22 Grange Avenue	Extensions to side and rear	Approved

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

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