



THORP ARCH

PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

Monday 12th June 2023 – 7.00pm
at All Saints Church

PRESENT: Councillors: - Nicola Midgley – Chair (NM), David Hartley (DH) Steve O’Loughlin (SOL), Edward Harrowsmith (EH), Ernest Sugier (ES)

IN ATTENDANCE: Tina Wormley

OTHERS: Ward Cllrs Norma Harrington (NH) Alan Lamb (AL)

808	PUBLIC REPRESENTATIONS None.	
809	TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE Cllr Gaby Morrison (GM)	
810	POLICE REPORT six crimes reported for the month of April. Ward Cllr AL agreed to investigate whether prison crime statics should be included under the Thorp Arch area.	
811	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None	
812	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 15 th May 2023 were accepted as a true record.	
813	TO CO-OPT A COUNCILLOR TO THE PARISH COUNCIL Ernest Sugier co-opted on to the Parish Council.	
814	CORRESPONDENCE <ul style="list-style-type: none">• Email requesting the PC consider some form of Memorial to female munitions workers during the war. Clerk to seek clarification and further information.• A request from a resident asking the PC to consider undertaking some form of village wide consultation regarding the possible TABS move. Cllrs agreed this was not appropriate for the PC to undertake such consultation. If the project progresses then LCC Planning will take the lead on this along with TABS.	
815	ISSUE LOG UPDATE	

	Issue log circulated. The log is updated monthly by the Clerk and any material changes noted. Some updates made this month.																															
816	<p>FINANCE</p> <p>a. Payment of accounts authorised.</p> <table border="0"> <tr> <td>T Wormley</td> <td>Salary</td> <td>£457.83</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>£114.60</td> </tr> <tr> <td>T Wormley</td> <td>Home Expenses</td> <td>£25.00</td> </tr> <tr> <td>N Midgley</td> <td>Expenses</td> <td>£7.52</td> </tr> <tr> <td>ICO</td> <td>GDPR Sub</td> <td>£40.00</td> </tr> <tr> <td>Vision ICT</td> <td>Website hosting</td> <td>£150.00</td> </tr> <tr> <td>HSBC</td> <td>Bank Charges</td> <td>£8.00</td> </tr> <tr> <td>Greensleeves</td> <td>Lawn treatments for the Greens</td> <td>£136.00</td> </tr> <tr> <td>YLCA</td> <td>Training</td> <td>£30.00</td> </tr> <tr> <td>RM Landscapes</td> <td>Gardening and maintenance</td> <td>£519.00</td> </tr> </table> <p>a. To authorise payment of accounts presented b. Balances and receipts noted. c. Bank reconciliation circulated and agreed. d. Savings account – Clerk and Chair to meet up and set up savings account.</p>	T Wormley	Salary	£457.83	HMRC	PAYE	£114.60	T Wormley	Home Expenses	£25.00	N Midgley	Expenses	£7.52	ICO	GDPR Sub	£40.00	Vision ICT	Website hosting	£150.00	HSBC	Bank Charges	£8.00	Greensleeves	Lawn treatments for the Greens	£136.00	YLCA	Training	£30.00	RM Landscapes	Gardening and maintenance	£519.00	<p>Clerk</p> <p>Clerk NM/Clerk</p>
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817	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Lovell Homes – tarmacking and play area underway. Cycle path from the north of the village linking the Lovells site to Wetherby now complete. b. Chartford open space area overgrown with weeds and in a poor condition. NM has reported it to LCC enforcement team. Ward Cllr AL and ES to chase up with Chartford’s.</p>	<p>ES</p> <p>Ward Cllr AL ES</p>																														
818	<p>PLANNING</p> <p>See Appendix 1 for a. and b. a. Applications. b. Decisions and enforcements.</p>																															
819	<p>PARISH PROJECTS</p> <p>a. Cycle path extension – Agreed to revisit costs of extension to the cycle path linking the two parts of the village, from the path built by Lovells at the top of the south prison car park to join the existing paths at Station House crossing. NM to approach Sustrans. b. Additional Community Defibrillator – The school have asked the PC to provide a community defib which would be located on their site. Agreed to seek further clarification. c. Community Leaflet – Leaflet almost completed. Will be finalised and printed, with a copy for every home in Thorp Arch.</p>	<p>NM</p> <p>Clerk</p> <p>Clerk</p>																														
820	<p>ORGANISATIONAL MATTERS</p> <p>a. Wood Lane path – Resolved to appoint Keystone Building Consultancy to undertake design specification including tender work for the path. b. Allotments – Resolved to set up an allotments sub group. The Clerk, ES and GM will sit on the committee and organise their first meeting before the next full PC meeting. Top soil on the allotment land is of very poor quality. Ward Cllr AL and ES to speak directly with both LCC enforcement and the Lovells site manager, respectively. c. Village Society Committee – asked if one of the Cllrs can join them. Cllrs are unable to take this on given their current workload.</p>	<p>Clerk</p> <p>Clerk GM/ES Ward Cllr AL</p>																														

821	<p>INFRASTRUCTURE</p> <p>a. General Traffic and Highways Matters – Ward Cllrs reported that LCC have a 15-year backlog of highways work in the Ward. They are working closely with officers to establish a log for the area that they can monitor and check progress against. Ward Cllr AL will meet with the Chief Highways Officer to set out a timeline to deal with the various outstanding works.</p> <p>b. Green Issues – GM to attend a carbon literacy training session and report back at the next meeting.</p>	<p>Ward Cllr AL</p> <p>GM</p>
822	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
823	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 9.00pm. The next meeting which will be held on Monday 10th July 2023 – 7.00pm at All Saints Church.</p>	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 23/02625/TR	The Vicarage, Church Causeway	T1 cherry reduce crown by 1-2 metre	No Objection
Ref: 23/02606/TR	1 Church Causeway	T1 cypress remove. T2 and T3 cherry remove	No Objection
Ref: 23/03262/FU/NE	23 Grange Avenue	Single storey rear extension, increasing windows, replacement doors and windows, porch to front, new boundary treatments and detached garage to rear	Concerns about removal of boundary hedge
Ref: 03117/FU/NE	11 Thorp Arch Mill, Mill Lane	Replacement of three small windows to second rear floor with three new windows and Juliet balconies	No Comment
Ref: Ref: 22/04293/FU	Stirling Investments Ltd Thorp Arch Grange, Walton Road	Siting of single storey sales office	No Comment

Planning Enforcements

Case Number 22/00094/UHD3 Enforcement case	Address 17 Rudgate Park	Date Received by LCC Erection of fence, wrap around extension and use of land	Current Status (new actions in red) Refused
None			

Other

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