



THORP ARCH

PARISH COUNCIL

DRAFT MINUTES OF THE ANNUAL MEETING OF THORP ARCH PARISH COUNCIL HELD

Monday 9th May 2022 – 7.00pm
at All Saints Church

PRESENT: Councillors: Nicola Midgley - Chair (NM), Amy Surtees (AS), Ian Grainger (IG), David Hartley (DH), Steve O'Loughlin (SOL)

IN ATTENDANCE: Tina Wormley

OTHERS: None

643	ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE Nicola Midgley unanimously elected as Chairman	
	ELECTION OF VICE CHAIRMAN DECLARATION OF ACCEPTANCE OF OFFICE Steve O'Loughlin unanimously elected as Vice-Chairman	
644	PUBLIC REPRESENTATIONS None	
645	TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE Cllr Norma Harrington	
646	POLICE REPORT Crime statistics unavailable. Agreed to write to Insp Horn and ask what alternative there is, given that the national crime mapping website is often not updated. DH attended the PACT meeting and raised the issue of illegal parking at TABS. Police said they would try and attend during busy periods to ticket cars. Agreed to contact LCC and ask for enforcement staff to attend and issue tickets.	
647	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None	
648	TO APPROVE the MINUTES of the last MEETING The minutes of the meeting held on Monday 11 th April 2022 were accepted as a true record.	
649	CORRESPONDENCE <ul style="list-style-type: none">Nr Power grid requested for permission to remove a tree, but it's not ours. Will inform them it belongs to LCC.Complaint about 12 trees being felled on prison land. Agreed to contact LCC trees department to check TPO status.	

	<ul style="list-style-type: none"> Concerns from a resident about the suggestion of a village hall in Thorp Arch, which was raised at the APM. Agreed to reply to resident reassuring them that there are no plans for the building of a village hall. 																												
650	<p>FINANCE</p> <p>a. Payment of accounts authorised.</p> <table border="0"> <tr> <td>T Wormley</td> <td>Salary</td> <td>£429.10</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>£100.00</td> </tr> <tr> <td>T Wormley</td> <td>Home Expenses</td> <td>£18.00</td> </tr> <tr> <td>S O Loughlin</td> <td>Expenses for AGM</td> <td>£55.80</td> </tr> <tr> <td>RM Landscapes</td> <td>Grass Cutting & Maintenance</td> <td>£452.00</td> </tr> <tr> <td>Loyalty Matters</td> <td>Publicity for Survey</td> <td>£462.00</td> </tr> <tr> <td>D Brown</td> <td>Internal Audit</td> <td>£180.00</td> </tr> <tr> <td>HSBC</td> <td>Bank Charges</td> <td>£8.00</td> </tr> <tr> <td>Greensleeves</td> <td>Grass Treatment on the Greens</td> <td>126.00</td> </tr> </table> <p>a. Balances and receipts noted.</p> <p>b. Bank reconciliation circulated and agreed.</p> <p>c. Internal Audit – Resolved that the detailed written report of the Independent Internal Auditor be received and recommendations arising from it accepted.</p> <p>d. Annual Governance and Accounting Return (AGAR) – Resolved that the Annual Internal Audit Report of the AGAR for 2021/22 be noted.</p> <p>e. Resolved to approve Section 1 of the Annual Governance Statement for 2021/22. Signed and dated by the Chairman and Clerk.</p> <p>f. Resolved to approve Section 2 Accounting Statements of the AGAR for 2021/22. Signed by the Chairman and Clerk.</p>	T Wormley	Salary	£429.10	HMRC	PAYE	£100.00	T Wormley	Home Expenses	£18.00	S O Loughlin	Expenses for AGM	£55.80	RM Landscapes	Grass Cutting & Maintenance	£452.00	Loyalty Matters	Publicity for Survey	£462.00	D Brown	Internal Audit	£180.00	HSBC	Bank Charges	£8.00	Greensleeves	Grass Treatment on the Greens	126.00	Clerk
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651	<p>PARISH DEVELOPMENT MATTERS</p> <p>a. Lovell Homes – A complaint about roofers playing radio loud causing a noise nuisance. Reported directly to Lovells.</p>	IG																											
652	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>																												
653	<p>PARISH PROJECTS</p> <p>a. Summer baskets/ planters – Planters will be delivered 20th May. Plants and compost will be delivered after the 20th. Baskets will be installed at the end of May.</p> <p>b. Cycle path signage – No further news as yet from LCC.</p> <p>c. Footpath – NM to check ownership of the fields to Church Causeway, as the footpath is in need of maintenance.</p> <p>d. Gardening Competition – IG suggested running some sort of gardening competition. NM to ask if Village Society would like to undertake this.</p> <p>e. Jubilee Celebrations – Village Society have distributed publicity to every home in Thorp Arch. Residents are asked to request a ticket for the event which will be held on Sunday 5th June from 12-5pm at Kilby Farm Field.</p> <p>Resolved to order bunting for the sum of £200 for organisations and groups in Thorp Arch.</p>	IG/Clerk NM/SOL NM NM Clerk																											
654	<p>ORGANISATIONAL MATTERS</p>																												

	<p>a. Survey – The summary leaflet was delivered to every home in Thorp Arch and has been very well received.</p> <p>b. Annual Parish Meeting (APM) – Minutes from the APM were accepted. The meeting was well attended. Following the Chairman’s report, a discussion took place about the survey and the proposed projects. This was followed by reports from local agencies about their work and plans for the coming year. Agreed that NM would write to a resident who raised the issue of a village hall in Thorp Arch.</p> <p>c. Facebook – Resolved to set up set a PC Facebook page. AS and DH will lead on this and act as administrators. Resolved £250 to support the project.</p>	<p>AS</p> <p>NM/Clerk</p> <p>AS/DH</p>
655	<p>INFRASTRUCTURE</p> <p>a. General Traffic and Highways Matters – Resolved up to £300 for a <i>No Parking</i> sign outside TABS.</p> <p>b. Speeding vehicles – Agreed to borrow a mobile speed indication device from a neighbouring parish to track speeding vehicles in in various locations around the village.</p> <p>c. Posts on The Green – The posts are regularly damaged by vehicles, thus the PC wish to consider a more sustainable alternative. Agreed to write to residents on The Green with suggestions and ask for their views and ideas.</p> <p>d. Lighting on the Bridge – Agreed to write to LCC re options for lighting on the bridge.</p> <p>e. Cardboard cut-out police officers – Agreed not to pursue this as looking at use of a mobile SID.</p>	<p>NM</p> <p>DH</p> <p>Clerk/NM</p> <p>Clerk</p>
656	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
657	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 9.00pm. The next meeting will be the Annual Meeting and will be held on Monday 13th June 2022 – 7.00pm at All Saints Church.</p>	

Signed

Date.....

Chairman

Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 22/01591/TR	Thorp Arch Park	T1 Beech crown lift. Height and lateral reduction of 3 meters.	No Objection

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
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None

Other

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