



THORP ARCH

PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

**Monday 14th October 2024 – 7.00pm at
Lady Elizabeth Hastings School**

PRESENT: Councillors: Steve O'Loughlin (SOL), Edward Harrowsmith (EH), Ernest Sugier (ES), Gaby Morrison (GM)

IN ATTENDANCE: Tina Wormley

OTHERS: Ward Cllrs: Alan Lamb (AL), Penny Stables (PS), Ward Cllr Norma Harrington (NH)

1112	PUBLIC REPRESENTATIONS None.	
1113	TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE Nicola Midgley (NM)	
1114	POLICE REPORT Three crimes reported for the month of August. The Clerk attended the October PACT meeting. The problem of speeding was raised. In response, Insp Standen agreed to deploy police volunteers with a speed gun on Wood Lane, Church Causeway and the bridge area. However, the volunteers cannot enforce or issue penalties. They will however, take registration details and a police letter will be issued. The next PACT meeting will be held at Wetherby Methodist Church on Tuesday 3 rd November at 6.30pm.	Clerk
1115	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.	
1116	TO APPROVE the MINUTES of the LAST MEETING The minutes of the meeting held on Thursday 12 th September 2024 were accepted as a true record.	
1117	CORRESPONDENCE An enquiry was received about the absence of 20mph signs and speed bumps on Grange Avenue. The query was referred to Ward Cllrs for action. A concern was noted regarding potential parking problems around the allotments. However, most residents live around the allotments and there is ample parking on Rochester Row.	

1118	ISSUE LOG UPDATE Issue log circulated. The log is updated monthly, and any material changes noted.	
1119	FINANCE a. Payment of accounts.	

	T Wormley	Salary	£1159.38	
	HMRC	PAYE	£92.25	
	T Wormley	Home Expenses	£25.00	
	CanDo Studio	Website Hosting and Additions	£42.00	
	HSBC	Bank Charges	£8.00	
	RM Landscapes	Grass cutting and Gardening	£382.00	
	N Midgley	Expenses	£18.96	
	G English	Work on Allotment Land	£5928.00	
	PC Store	PC Laptop	£560.00	
	LCC	2 x SIDs	£10,000.00	
	LCC Lettings	School Hire for Meetings (One year)	£750.00	
	YLCA	Training	£35.00	
	Royal British Legion	Poppy Wreath	£20.00	
	G Marston	Allotment Work (Part payment)	£2400.00	
	Vision ICT	Renewal of Domain Name	£132.00	
	PKF Littlejohn	Audit	£504.00	
	National Allotment Association	Subscription	£67.00	
	a. Payment of accounts presented and authorised. b. Balances and receipts noted. c. Bank reconciliation circulated and agreed. d. To note the return of the Annual Governance Statement and External Audit Certificate. e. Resolved up to £2000 for new noticeboard at the Blossomfield's. f. Resolved £150 for work to the copper beech tree at the entrance to Thorp Arch Park. g. Resolved £550 plus VAT for tree survey.			Clerk Clerk Clerk Clerk
1120	PARISH DEVELOPMENT MATTERS a. Blossomfield Area – Two resident directors have now been appointed to the Management Company. Thanks were noted to residents in the Blossomfield area who weeded all the planters.			ES
1121	PLANNING See Appendix 1 for a. and b. a. Applications. b. Decisions and enforcements.			
1122	PARISH PROJECTS a. Wood Lane path – Two tenders received but are not suitable. Agreed to ask the PCs consultant to invite tenders outside of Contract Finder. Agreed to have the contract reviewed by the PCs solicitor.			Clerk\EH

1123	<p>ORGANISATIONAL MATTERS</p> <p>a. Allotments – Work ongoing and should be completed sometime in November. Resolved to purchase three large compost bins and 50m of hose extension which will be fitted to the water tap.</p> <p>b. Resignation of Cllr David Hartley and the subsequent vacancy noted. Thanks noted for all his work and particularly work on road safety and projects with the school.</p> <p>c. Blossomfield playground – Resolved to obtain quotes for fencing for the playground at Blossomfield.</p> <p>d. Agreed to chase up LCC re bins for the north of the village. If bins cannot be provided, the PC could pay for them but still need LCC to collect them. Clerk to contact prison re regular emptying of bins on their land.</p> <p>e. Dedicated PC telephone number: 07561 300970, now operational.</p> <p>f. The new gov.uk email address was resolved as: thorparch-pc.gov.uk.</p> <p>g. Winter planting – Resolved £500 for winter planting</p>	<p>Clerk GM/ES</p> <p>ES/Clerk</p> <p>Clerk</p> <p>Clerk Clerk SOL</p>
1124	<p>INFRASTRUCTURE AND GREEN ISSUES</p> <p>a. Ward Cllrs reported back from the first Road Safety and Highways meeting. Three priorities for Thorp Arch and Walton were identified: There will be an assessment of all speed limits with a view to lowering Wood Lane to 40mph; Grange Avenue parking issues will be reviewed next year. 20mph signage will be installed but there is a long waiting list for the whole city. This also applies to HGV signage at the bridge; white lining and re-instating "Slow" signs and "keep clear" at Bridge Farm entrance should be undertaken shortly.</p> <p>b. Ward Cllr Alan Lamb agreed to ask LCC to contact YLCA regarding regulations around CIL spending.</p> <p>c. Speed limits on Walton Road – Agreed to ask LCC Chris to review speed limits on Walton Road and by the cycle path crossing.</p>	<p>Ward Cllrs</p> <p>Ward Cllr Alan Lamb</p> <p>Clerk/NM</p>
1125	<p>MINOR ITEMS and ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
1126	<p>CLOSURE</p> <p>There being no further business, the Chairman declared the meeting closed at 9.00pm. The next meeting which will be held on Monday 11th November 2024 at Lady Elizabeth Hastings School – 7.00pm - 9.00pm.</p>	

Signed

Date.....

Chairman

Appendix 1

Application Number	Address	Description	Decision
Ref: 24/04787/TR	Bramble Cottage, The Green	T1 Ash remove. T2 Sycamore remove lower branches. T3 Lime crown lift	No Objection
Ref: 24/05345/TR-T1	36 Thorp Arch Park	Cherry removal of dead tree, T2 willow removal of tree	No Objection
Ref: 24/05604/FU/NE	22 Grange Avenue	Single storey side and rear extension	No Comment

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

--